

Membership Roles & Responsibilities



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MTI's Mission

MTI maximizes member asset performance by providing global leadership in materials technology to improve safety, reliability and profitability.



These guidelines were developed by the Board of Directors:

- To help your company maximize the value of participating in MTI.
- To help new and existing members navigate MTI.
- To help Member Representatives explain the consortium to their companies.

Some companies utilize one person and other member companies choose different individuals for the following roles:

DESIGNATED REPRESENTATIVE (DR)

Functions as the "official" representative in matters of voting and dues:

- Votes for BOD candidates and on other issues at Members Annual Meeting.
- Represents their company to MTI and vice versa.
- Ensures member company dues are paid.
- Encourages participation within the member company.
- Assures that employees of the member company conform to the MTI policy manual.
- Is eligible to be elected to the Board of Directors.

TAC REPRESENTATIVE (TR)

Functions as the "enabler" of the information transfer between MTI and the member company, optimizing how the company can use MTI, MTI information and products.

- Represents the member company in TAC Meetings.
- Votes on business and/or projects arising in TAC meetings.
- Influences member company's project participation.
- Monitors projects from development to completion to ensure appropriate company personnel are involved.
- Communicates all TAC Forum Information to targeted company personnel.
- Keeps the DR informed of any changes and/or developments in TAC.
- Uses and encourages the use of MTI Website for information exchange and projects.
- Ensures accurate communication flow between MTI and the Member company (changes of address, phone, email etc) of personnel active in MTI.

TECHNICAL ADVISORY COUNCIL CHAIRMAN & VICE-CHAIRMAN

Function as the organizational and administrative leaders of the TAC.

- Appoint or approve Product Development Committee (PDC) Champions.
- Align member suggestions and good ideas in TAC meetings with appropriate PDC or Project Team (PT).
- Bring proposed projects to the TAC for approval.
- Bring approved projects to the BOD for funding.
- Monitor progress and deliverables of projects.

PROJECT DEVELOPMENT COMMITTEE (PDC) CHAMPION OR MEMBER

Ensures that member company needs are met in alignment with MTI mission and Roadmap by identifying appropriate projects and funding sources.

- Identifies strategic projects that meet member needs and align with the Roadmap.
- Finds improved ways to identify suitable projects and funding.
- Identifies potential leverage funding sources for appropriate projects.
- Assigns potential projects to Project Teams (PT).
- Maintains awareness of new and emerging technology in area of responsibility.

PROJECT TEAM (PT) CHAMPION OR MEMBER

Functions as Project Management during project definition, proposal, and execution to ensure high quality projects are delivered to the MTI members.

- Identifies potential projects that meet member needs and align with the Roadmap.
- Develops Requests for Proposal and selects highest value contractor.
- Recommends projects to TAC.
- Liaises with staff for effective project management.
- Steers projects after they are approved.
- Reports progress and final deliverables to TAC and members.

NETWORKER

Functions as user of information and facilities contained in MTI web site members section, with approval of company DR or TR.

- Keeps company's proprietary information proprietary.
- Uses MTI information ethically and within guidance of MTI's web access policy.
- Maintains a good working relationship with TAC representative.
- Serves as a resource on PDC's and PT's.

BOARD OF DIRECTORS (BOD) MEMBER

Functions as keeper of MTI's strategic objectives, while maintaining the MTI mission.

- Arbitrates the needs of the member representatives and member companies versus the overall goals of the organization.
- Balances the ability to finance a project, legal concerns, TAC's decisions, and the best interests of the organization when voting for project authorization.
- Continuously thinks into the future on behalf of the organization, while keeping personal goals aside.
- Represents the interest of all people served by MTI and is "approachable" by members of the organization.