**Project Team Meeting Minutes – #365 SMR Catalyst Tubes: "Strategies for Replacement" Survey**

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| **Meeting Date** | Thursday, 29 October 2020, 9:00 AM Eastern DST |
| **Meeting Location** | AmeriTAC 133 Virtual Project Team Meeting |

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| **Attendance** | Approximately 30 members attended the meeting. |

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| **Agenda** |  |  |
| **Topic** | **Leader** | **Time (min)** |
| Introductions | Jose Ramirez | 5 |
| Present project concept and review topic survey | Jose Ramirez | 15 |
| Discussion | All | 25 |
| Review path forward | All | 5 |

**Topics**

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| **Present project concept/review survey** | Jose Ramirez gave a short introduction to this potential project and the draft survey he has prepared on the topic. This was followed extensive discussion of the topic and a list of people who want to work on this project |
| **Discussion** | There was considerable discussion of the project concept by the meeting attendees. Discussion points made during the meeting included:* A suggestion was made to work with an API committee that currently is also considering this topic. Jorge Penso will connect Jose with the API chairperson.
* It was asked is the survey could be shared with companies not MTI members.
* The stated focus of the survey would be large, box style SMR units. A discussion was held regarding including the smaller, circular SMR units. It was stated that both the circular and box type units use the same metallurgy. Several MTI members have interest in including the circular units.
* A suggestion was made to use a technical editor to ensure that specific company information outside the scope of the technical information would be removed from the summary of the survey information.
* A suggestion was made to include the variety of companies involved in SMR technology, e.g., equipment designers, user/owners and engineering companies that evaluate equipment lifetime should be included in the survey to obtain the broad range of opinions on this topic.
* The meeting attendees were surveyed to find volunteers who would work with Jose to finalize the survey and participate in the work. Ten individuals from difference companies were identified who agreed to participate on the team:

Michael Anderson – SyncrudeCalvin Foong – ShellWill Hoskins – Eastman ChemicalsGary Lee – Royal Dutch ShellJeremy Nelson – KochWilliam Paden – Ascend Performance MaterialsJorge Penso – ShellEdward Richey - PraxairEdward Spyhalski – AdvanSixNathanial Sutton – Equity Engineering |

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| **Summary of Action** |
| **Path Forward** | **Person Responsible** | **Due Date** |
| Hold meeting with team to review and edit the survey | Jose Ramirez and Bob Freed | 15 December 2020  |
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